



Request for City Council Committee Action from the Department of Public Works

Date: July 9, 2013

To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee

Referral to: Honorable Betsy Hodges, Chair Ways and Means/Budget Committee

Subject: **Issuance of Request for Proposals for Collection of Garbage,
Recycling, Problem Materials and Seasonal Yard Wastes**

Recommendation:

Authorize staff to issue a Request for Proposals for collection of garbage, recycling, problem materials and seasonal yard wastes for one half of the City's dwelling units (MRI side of the City).

Previous Directives:

- June 14, 2013 Organized Collection
 - a) Approve end of the 180-day planning and discussion period regarding the next contract for the operation of the City's system of organized collection of garbage, recyclables, mattresses, problem materials, and seasonal yard waste;
 - b) Direct the proper City officers to begin the process for issuing a Request for Proposals (RFP) for the organized collection system; and
 - c) Direct the proper City officers to include a Labor Peace provision in the RFP.
- Friday, October 19, 2012 Passage of Resolution of Intent to begin the 180-day process to organize the collection of solid waste in the City and inviting the participation of interested parties in planning and establishing the organized collection system pursuant to the procedures set forth in Minnesota Statutes, Section 115A.94, Subd. 4.

Department Information:

Prepared by: David Herberholz, Director, Solid Waste and Recycling Division

Approved by: _____

Steven A. Kotke, P.E., Director of Public Works

Presenters in Committee: David Herberholz

Reviews

- Permanent Review Committee (PRC): Approval X Date 06/20/13
- Civil Rights Approval Approval X Date 06/17/13

Financial Impact

- No financial impact
- Action is within the Business Plan

Community Impact

City Goals: Infrastructure...well-managed and maintained

Supporting Information

Background

In 2008, after receiving proposals from two contractors, the City negotiated and executed a new 5-year contract with Minneapolis Refuse, Inc. (MRI) for the collection of approximately one half of the residential garbage, recycling, problem materials and seasonal yard wastes. This was a negotiated agreement, extending previously negotiated agreements that have been in place between MRI and the City since 1971. MRI provides only the collection service, while the City provides disposal, billing, public education, and customer service functions City wide and collection functions in the non-MRI portions of the City. The current collection contract with MRI expires on January 31st, 2014.

Request for Proposals

Public Works has followed the direction of Council to begin the process for issuing a request for proposals (RFP) for the organized collection system. The RFP is complete and includes a labor peace provision as directed by Council. The RFP document has been reviewed by and received approval from Civil Rights and the Permanent Review Committee (PRC).

Public Works recommends issuance of a multi sector Request for Proposals for organized collection of garbage, recyclables, problem materials and seasonal yard wastes. We believe this will maximize the opportunity for the city to receive competitive pricing for the best available services, provide opportunity for small businesses to propose on the work and provide opportunity to minimize displacement of existing haulers. This strategy conforms to the City's charter mandate of maximum 5-year contract lengths. The contract period of 5 years or less provides the opportunity to seek competitive market pricing at least every 5 years.

The RFP follows the 2007 process by identifying four geographic areas in the City that comprise the half of the City that is currently collected under contract by Minneapolis Refuse, Inc. The City will accept proposals for one, two, three, or all of these geographic areas.

Public Works is requesting that proposers respond by providing annual costs per dwelling unit for core solid waste collection services consisting of:

- Weekly garbage collection of City issued wheeled carts
- Every other week recycling collection of City issued one-sort wheeled carts
- Every other week collection of problem materials (appliances, metals and electronics) on the business day following recycling collection

- Weekly seasonal yard waste collection from the early April through the week before Thanksgiving in November. Compostable plastic or paper bags, or approved reusable containers and properly prepared bundles are allowed.

In addition, we are requesting optional costs for:

1. Mattresses – per piece price for separate collection made every other week on the business day following recycling collection
2. Holiday Christmas Tree Collection – an annual cost for separate weekly collection during the month of January

The City will evaluate proposals based on the following:

- Scope of Services
- Experience and Capacity, including residential contract performance history, customer service history, contract compliance, collection vehicle and equipment condition, and safety in operations
- Administrative and Management Experience
- Employee Education/Training
- Financial Statement or Balance Sheet, showing financial responsibility and capacity of company
- Net Costs
- Compliance with Labor Peace and a guarantee that the health and safety of the City will be protected through the collection of solid wastes
- Understanding of, and commitment to, the City's Ordinances on Small and Minority Owned Businesses, Living Wage and non-discrimination

Upon Council approval the RFP will be released on July 22, 2013 and proposals will be due on August 19, 2013. The goal is to have a new collection contract in place with a start date of February 1, 2014. The RFP process will consume several months, and if a contractor different than MRI is selected, obtaining trucks and personnel and providing routing and training for uninterrupted, exceptional service will also require some time. Staff recommends issuing the RFP now, in order to provide adequate time for proper Council consideration of proposals prior to entering into a new contract.